

3. PERSONS WITH DISABILITY CASH GRANT

Persons with Disabilities may apply for Educational Assistance at Person with Disability Affairs Office (PDAO).

Office or Division:	PERSONS WITH DISABILITY AFFAIRS OFFICE			
Classification:	Simple			
Type of Transaction:	Government to Citizens			
Who may avail:	FILIPINO CITIZEN WITH DISABILITY RESIDENT OF SAN JUAN CITY			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Person with Disability ID (3 back to back photocopies) with 3 specimen signatures				
Barangay Certificate of Residency (Original and 2 photocopies)		Punong Barangay Office		
Government Issued ID of Claimant/Guardian (3 back to back photocopies with 3 specimen signatures		Persons with Disability / Guardian		
PDAO and staff will go to different barangays on schedule to collect all Cash Grant requirements		Punong Barangay Office		
Submission of requirements should be within twenty-one (21) working days upon announcement of availability.				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Submission of Requirements	Check the received requirements if complete	none	10 minutes	PDAO STAFF
Wait for announcement	Advise to wait for announcement for the release of cash grant	none	5 minutes	PDAO STAFF

END OF TRANSACTION